
WDTIP Bulletin

Date: May 31, 2000

System Rollout

On June 5, 2000 the Project's TRAC (Tracking Recipients Across California) application will be made available to the 58 California counties through the MEDS Inquiry Request Menu. As the Welfare Data Tracking Implementation Project (WDTIP) system is an enhancement of the SAWS Information System (SIS), general county access to the SIS option (option "B") on the MEDS Inquiry Request Menu will be discontinued at close of business on Thursday, June 1, 2000. The WDTIP system options ("Y=TRAC" for the production environment and "Z=TRAT" for the training environment) will be available to counties at 7:00 a.m. on Monday, June 5, 2000. Individuals who currently have access to MEDS will have access to both WDTIP environments.

Initially, the WDTIP system will use MEDS data to calculate time-on-aid time clocks. Individual county and consortia system data will replace the MEDS data (entirely or partially depending on the conversion option chosen by the county) once county and consortia systems complete their data conversion efforts.

The WDTIP Help Desk will be available Monday through Friday from 8:00 a.m. to 5:00 p.m. to answer any WDTIP related inquiries. The toll free number to the WDTIP Help Desk is (877) 365-7378.

System Training

WDTIP System Train-the-Trainer training began on May 3, 2000 and will continue through June 6, 2000. For WDTIP, the Train-the-Trainer approach utilizes an instructor-lead, hands-on training method developed to provide participants the foundation necessary for them to develop and deliver end-user training to their counties. To date, 45 counties (188 county staff) have completed the half-day training sessions that have taken place in Shasta, Sacramento, Stanislaus and Kern counties. System training will conclude in Orange County where seven counties (52 county staff) are scheduled to participate. The remaining counties have been given the option of training during a make-up session in Sacramento on June 6, 2000.

Each participant receives a copy of the WDTIP System Training Curriculum. The curriculum includes the Instructor Guide, Participant Guide, Change Leadership Guide, Adult Learning Principles Module and the User Guide. Additionally, counties are being provided a soft copy of the Training Curriculum materials on diskette (one set per county) to assist county training staff in developing their end-user training approach. This soft copy of the curriculum includes county specific CINs (Client Identification Numbers) that county trainers can use at their discretion in the WDTIP training region (TRAT from the MEDS Inquiry Request Menu). These CINs provide access to fictitious client records that can be manipulated for training purposes. The curriculum is also available for viewing or download at the WDTIP website at www.wdtip.cahwnet.gov.

The WDTIP training environment (TRAT) is a region within the WDTIP system established for the purpose of conducting WDTIP system training. This environment allows users the opportunity to learn the system without the possibility of compromising client data in the WDTIP production region. The training region can be accessed via the MEDS Inquiry Request Menu after June 5, 2000 and will be available through December 2000.

As mentioned above, a make-up training session has been scheduled in Sacramento on Tuesday, June 6, 2000. If you would like the details for the June 6 make-up training, please contact Lorrie Taylor at 916-229-3380 or by e-mail at ltaylor1@hwdcsaws.cahwnet.gov.

User Acceptance Test

User Acceptance Testing (UAT) was completed on April 20, 2000. UAT is the process by which representative users (from the counties and the State) validate the functionality and general use of the WDTIP system as it pertains to the users' business needs.

To meet these objectives, a representative group of system users was solicited to participate in the UAT effort. The following individuals participated as members of the UAT Team:

UAT Team Member	County/Consortia/Agency
Diana Butts.....	Riverside County
Lori Christensen.....	CDSS
Cheryl Hendricks.....	Merced County
Susan Hickerson.....	Stanislaus County
Jackie Kiehn.....	WCDS
Charissa Miguelino.....	CDSS
Eric Norris.....	CDSS
Denise Odom.....	ISAWS
Vat Om.....	LEADER

Beth Parker..... Ventura County
Carol Spooner..... Riverside County
Holly Sullivan..... San Bernardino County

The testing process was comprised of the following four cycles:

- ❑ The Remote Testing cycle was conducted on April 5, 2000. During remote testing, the Team tested connectivity and performance from their home counties.
- ❑ The Testing Cycle was completed during the week of April 10, 2000. During this cycle, the Team executed 94 test scripts (step-by-step business case testing instructions) to validate that actual system results met expected results from a user's perspective.
- ❑ The Re-testing Cycle was completed during the week of April 17, 2000. During this cycle, the Team re-tested all of the UAT scripts.
- ❑ The Regression Testing Cycle was completed on April 18 and 19, 2000. Regression testing was performed to ensure that all program changes migrated to the UAT environment during UAT worked as designed and did not adversely affect any other programming logic.

Both the Testing and Re-testing cycles incorporated several simulated time clock advancements (moving the system clock forward to represent future dates), batch data loads (the process by which counties will be sending data to the WDTIP system) and several executions of time clock calculation logic (calculation of the TANF, CalWORKs and Welfare to Work time clocks). Additionally, the UAT Team was able to conduct open testing (self-directed testing of any aspect of the WDTIP system).

A number of design modifications and defects were resolved during UAT. At the completion of the UAT, the Team members accepted the overall system design, functionality and performance. The Team also identified and prioritized a number of future enhancements.

Communications

The WDTIP website address is **www.wdtip.cahwnet.gov** and is updated monthly. If you prefer to contact our office by phone, we are available from 8:00 a.m. to 5:00 p.m., Monday through Friday. The WDTIP toll-free number is (877) 365-7378. Our fax number is (916) 229-4487. WDTIP staff phone numbers and e-mail addresses are posted on the WDTIP website in the *Contact* section.

Other

If you have ideas for functional items you would like to see included in the monthly WDTIP Bulletin, please contact Lorrie Taylor at (916) 229-3380 or by e-mail at *ltaylor1@hwdcsaws.cahwnet.gov*.